



AC-F-08.V01: HONORARY DOCTORATE POLICY





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Date Endorsed by the Provost: 6 April 2017

Date Endorsed by the President: 20 April 2017

Date Approved by BOT: 8 May 2017

Effective Date: 8 May 2017

Last Updated:

1. PURPOSE

This policy establishes the guidelines to confer HBKU's "Honorary Doctorate of Philosophy" to individuals of significant reputation, impact and prominence.

2. POLICY DESCRIPTION

HBKU is dedicated to being recognized as an innovation-based entrepreneurial university leading in education, research, solving critical challenges facing Qatar and the World and for being a leader for propelling Qatar's knowledge-based economy. Embracing extraordinary contribution and impact of renowned individual to the nation, the region and the world exemplifies HBKU's core educational values. The "Honorary Doctorate of Philosophy" is the highest honor that HBKU can confer on an individual with extraordinary contribution to the nation, the region and the world.

2.1 DEFINITIONS

- **Honorary Doctorate of Philosophy (HPhD):** An Honorary Doctorate is the highest honor that can be conferred on an individual to recognize his/her contribution and is recognition granted without completion of degree requirements.
- **Honorary Degree Committee:** A committee made of at least five senior faculty members at the rank of Professor appointed by the Provost.

2.2 POLICY STATEMENTS

1. Honorary Doctorate of Philosophy is awarded to recognize outstanding achievement or leadership of an individual in a field consistent with the University Values. The award is highly selective and may be awarded to recognize contribution in areas of high national priority;
2. Academic Administrators may submit a nomination, in accordance with the published procedure, in support of an individual for an Honorary Doctorate;
3. Awarding honorary degrees is under the jurisdiction of the Board of Trustees;
4. HBKU is not obliged to confer the Honorary Doctorate in any year;
5. The nominee must demonstrate extraordinary achievement over his entire career;
6. Honorary degrees cannot be awarded solely on the basis of philanthropy, however it may be considered as a factor by the Honorary Degree Committee in evaluating nominations for honorary degrees;
7. Current employees of HBKU are not eligible. Former HBKU employees who meet the criteria are eligible for nomination;
8. The degree shall not be conferred in absenteeism.





3. RESPONSIBILITY/SOURCE/AUTHORITY

This policy and accompanying procedures were developed by the Office of the Provost, reviewed and endorsed by the University Academic Programs and Studies Committee and endorsed by the Provost and the University President and approved by the BOT.

This policy assigns the implementation of this process to the HBKU Provost in collaboration with appropriate college committees and deans.

3.1 COMMUNITY SHOULD KNOW THIS POLICY

President, Provost, Vice Presidents, Deans, Program Coordinators, Directors, Faculty, Students

4. UPDATES

SUMMARY OF CHANGES		
Date	Section	Change

5. ACCOMPANYING PROCEDURE

Nomination Procedure

- All nominations should be submitted to the Office of the Provost by November 1;
- Nominations should be accompanied by letters of support and should include description of nominee's achievements;

Review Procedure

- The Provost appoints the Honorary Degree Committee;
- The Honorary Degree Committee shall assess the extent to which a nominee's overall career supporting the University Values and to the extent is supports the University's mission nationally, regionally, and/or internationally. The committee submits its assessment to the Provost;
- The Provost selects and recommends to the President the top candidates;
- The University President submits his recommendation to the Board of Trustees for final approval;
- The whole process shall remain confidential.

Confirmation

- Upon the Board of Trustees approval, the President or designee informs the candidate of the intent to honor his/her career with an Honorary Doctorate;
- If a candidate accepts the award, the President or designee will coordinate the award ceremony;
- If a candidate is unable to attend the award ceremony, the candidate will remain eligible to receive the award for two years.

