

مكتب الابتكار والعلاقات الصناعية Office of Innovation and Industrial Relations

عضـــو فــي مؤسســـة قطــر Member of Qatar Foundation

Innovative Business Discovery and Acceleration (IBDA) Fund

Fund Eligibility and Application Checklist	
#	Checklist & Eligibility Definition
1	Project Plan must be submitted online as a single PDF document including information provided in Innovative Business Discovery and Acceleration (IBDA) Guideline.
2	Project Plan must not exceed 10 pages (font type/size and spacing: Calibri (body)/min. 10, single spaced).
3	The Startup must be established in Qatar.
4	Certificate of Registration of the Company must be submitted with the application.
5	Funds will be available for 24-month project duration.
6	There will be no additional extension available for IBDA.
7	Only one submission is allowed for each applicant.
8	Eligibility to apply is limited to HBKU alumni or Qatari residents
9	The startup must be founded or co-funded by a Qatari partner
10	The concept and proposed plan(s) must be an original idea of the applicant(s).
11	The Company must be innovative, addressing relevant and critical local or global challenges. This should be clearly stated in the 'Executive Summary' and the relevant sections of the Project Plan.
12	The Project Plan must identify potential applications for real-life use in Qatar and the local community.
13	It is mandatory for the applicant to complete all sections listed in the Project Plan prior to submission. Incomplete applications will not be considered for review.
14	The selection criteria provided in the HBKU IBDA Proposal Guidelines must be reviewed and understood.
15	The selection process provided in the HBKU IBDA Proposal Guidelines must be reviewed and understood.
16	The budget eligibility provided in the HBKU IBDA Proposal Guidelines must be reviewed and understood.
17	The fund management terms and conditions provided in the HBKU IBDA program Proposal Guidelines must be reviewed and understood.
18	Written progress reports and a final report must be submitted on dates that will be shared in the agreement.
19	The awardees are required to review and comply with all HBKU policies including, but not limited to, research ethics, health and safety, intellectual property, and nondisclosure.
20	Due to changing laws, regulations, markets, expectations and the nature of innovative technology itself, the committee is authorized to provide flexibility in application and approval conditions to achieve HBKU overall goals.
The applicant certifies that the eligibility and application checklist has been followed thoroughly prior to submission and has also been submitted online with the proposal.	
Lead Applicant (Full Name/Affiliation/Date/Signature)	

For questions and clarifications, please contact: IBDA Fund team <u>innovation@hbku.edu.qa</u>